**[Appendix] Acknowledgement Letter by Overseas Publisher**

The following are the items that KAMS as a supporting organization asks an overseas publisher to confirm in order to provide support for the publication of (author’s name)’s (book’s title); detailed content may be amended through discussion.

1. Outline of Publication Project

|  |  |  |
| --- | --- | --- |
| Classification | | Details |
| Book information | Title |  |
| Number of copies |  |
| Book size |  |
| Number of pages |  |
| Number of images |  |
| Cover |  |
| Others |  |
| Contract information | Date of contract |  |
| Terms of contract |  |
| Expected date of publication |  |
| Total budget |  |

2. KAMS can support a maximum of KRW 80 million (USD 66,000) for the publication of the above book. The grant may be paid towards actual expenses including translation, publication, images royalties, etc., and KAMS may ask the publisher to submit evidential documents such as invoices for translation and expenses paid to the author.

3. The grant will be decided through evaluation, and the publisher should enter into a contract with the author within two months after the confirmation of the grant.

1) The contract between the publisher and the author should clearly specify the provisions regarding the royalties to be paid to the author.

2) If the contract between the publisher and the author is not carried out, KAMS will not provide the grant.

4. After selection, KAMS will enter into a MoA with the publisher based on the contract between the publisher and the author and will pay the grant to the publisher in two installments.

1) First payment: Within one month after the conclusion of the MoA

2) Second payment: By way of purchasing books—after publishing, the publisher will send KAMS the number of books corresponding to the balance of the grant. KAMS will pay the amount equivalent to the sale price of the books to the publisher.

5. The publication date shall not exceed three years from the date of the contract; if the publication is not completed within this period, the publisher shall return to KAMS 80 percent of the grant paid.

7. Publication Budget Plan

|  |  |  |
| --- | --- | --- |
| Item | Publication Budget | Requested Support Amount |
| Translation |  |  |
| Editing |  |  |
| Design |  |  |
| Printing |  |  |
| Other |  |  |
| Total |  |  |

* Items may be added or deleted. The requested support amount shall not exceed 80 percent of he total publication budget.

The publisher concerned hereby acknowledges the project content of the Translation and Publication Support Program conducted by KAMS and agrees to take part in the project in accordance with the guidelines above in order to proceed with the publication of (author’s name)’s (book’s title).

|  |  |  |
| --- | --- | --- |
| Name of Publisher |  |  |
| Name |  |  |
| Title |  |  |
| Date of Signature |  |  |
| Signature |  |  |